



## Standing orders EARLI

### Paragraph 1: Goal of the standing orders

Every member of the Association's governing bodies commits to comply with these internal rules, which are an addition to the articles of the Association.

The right to change these standing orders pertains to the Executive Committee, which can vote by simple majority to change the standing orders. Upon doing so, they have the obligation to inform all members of the Association at the earliest opportunity.

### Paragraph 2: Domain of Research

- EARLI covers research into learning, development and/or instructional processes in, or relevant to, educational and instructional settings. Within the Association, research that is aimed at relations between instructional and learning process will be the main focus. However, research, which is exclusively aimed, either at learning or development process, or at instructional process alone, will also be included as far as relevant to the relations mentioned above.
- In this research the process of learning, development and instruction are viewed from a micro-perspective. This means that the Association's interest is primarily directed at the study of learning and developmental processes, as far as they occur, or are influenced or modelled, by material or personal factors in- more or less real life- educational or instructional settings. These factors may be diverse and of different levels of concreteness. In accordance with the micro-perspective mentioned above, the processes under study are of a psychological nature. Equally, processes of a different nature (as for example sociological or pedagogical) are emphasised, as far as relevant to the micro-perspective.
- The research covered in the Association should not only be aimed at descriptive knowledge and explanations, but should also – at least as an ultimate goal- be directed at improving the processes of learning and instruction.
- One of EARLI's main goals is to encourage communication between researchers through Special Interest Groups.



## Executive Committee

### Paragraph 3:

The members of the Executive Committee and other representatives of EARLI shall refrain from issuing statements or exhibiting behaviour during activities organised by EARLI that are inconsistent or conflict with fundamental rights and human rights, as specified in the European Convention on Human Rights.

### Paragraph 4: Special Interest Groups (SIGs)

- Special Interest Groups may be formed and form an integral part of the legal entity of the Association.
- A Special Interest Group is formed in order to study one or more parts and/or aspects of the field of Learning and Instruction more specifically and in order to give substance to conference themes of the Association.
- Special Interest Groups will be installed by the Executive Committee, either on the Committee's own initiative or on the initiative of at least twenty members.
- The SIGs support activities such as conferences, newsletters and publications and they give substance to the conference themes of the biennial EARLI conferences.
- The functioning of the SIGs and its coordinators and their respective rights and obligations are further detailed in the SIG coordinator guidelines, which are available on the Association's website. The right to make changes to the SIG coordinator guidelines pertains to the Executive Committee.

### Paragraph 5: Procedure for the admission of new members

- Only individual persons can become member of the Association.
- Persons interested in joining the Association should apply electronically via the Association website. Upon applying for a membership, personal and professional information is requested.
- There are three types of membership being full, long-standing and JURE. The three membership types enjoy the same membership benefits. A membership runs for a calendar year. Admission of the new members is a task of the EARLI office on behalf of the Executive Committee.
- Any member may leave the Association at any time. Members of the Policy Council must send their resignation by registered mail to the Executive Committee.



### Paragraph 6: Privacy

Persons joining EARLI as a member are requested to provide a series of personal and professional information, which is used by the Association to fulfill its purposes. Members are responsible for making sure their personal and profession details are correct and can update their details online.

The privacy of its members is of the highest concern to EARLI, which may use the information provided by its members for specific, limited purposes, such as to send e-mail alerts and newsletters to you; to answer your requests; to process your membership application; etc.

EARLI does not provide, sell or rent members' information to anyone outside the organisation. We make every reasonable effort to prevent any loss, misuse, disclosure or modification of personal information, as well as any unauthorised access to personal information.

### Paragraph 7: Non-European affiliates and student status

- Persons who do not have the European nationality, but meet the requirements of Article 6 of the Articles, may apply for membership. They have the right to vote and to nominate candidates for the Executive Committee, and they have a right to serve as an ordinary member of the Executive Committee. Not more than one member of the Executive Committee can be a non-European.
- The procedure for the admission of non-European affiliates is the same as for regular members.
- Students may apply for JURE membership and need to send their proof of student status to the EARLI office.
- According to the paragraph 11 of the Standing Orders, The Executive Committee can reduce dues and assessments for non-European and student members.

### Paragraph 8: Election Procedure of members of the Executive Committee

- Nominations should be supported by at least two members and by the nominee him/herself, and must be sent electronically to the EARLI Office, no later than four months before the Members' Meeting. The nomination form should be accompanied by a short biography (not more than 200 words) and



a photograph of the candidates. The Executive Committee is obliged to judge, if sufficient nominations are made to ensure the representativeness of the election process. If insufficient nominations are sent in (i.e. at least two or more than the total number of vacancies), the Executive Committee will add its own nominations.

- Members will receive information on the election procedure at least four months before the Members' Meeting as well as a call to participate in the elections.
- The elections are carried out electronically and secretly.
- Candidates who receive the largest number of votes will be declared elected subject to restrictions specified in paragraph 7 of the Standing Orders, stating that only one of the ordinary members of the Executive Committee can be non-European. EARLI strives for a maximum representativeness of European nationalities between its Executive Committee. In order to do so, the Executive Committee may consider accepting candidates with less votes in to improve thereby the representativeness of the Executive Committee.
- Nobody, the President excepted, can serve on the Executive Committee for more than three intervals. One can only serve one term as President. Members of the Executive Committee will have no office (Secretary-Treasurer or Ordinary Member) for more than two intervals.

#### Paragraph 9: Use of the EARLI logo

The EARLI-logo can only be used for activities that are inherently linked to the Association. All official publications and printed materials shall contain the logo, name and address of the Association. The Executive Committee reserves the right to use the logo for other activities.

#### Paragraph 10: Membership dues

The Executive Committee establishes the annual membership dues and the right to lower or raise dues lies with them. The maximum amount of membership fees is mentioned in the articles.

The Executive Committee can reduce dues and assessments for non-European and student members equally.



Paragraph 11: Journals of the Association

The Executive Committee appoints the Editor-in-Chief and five associate editors. One of the associate editors can be non-European. The appointment is for a period of four years.

The Editor-in-Chief will have an advisory function within the Executive Committee.

Paragraph 12: Non-discriminatory policy

EARLI is committed to fostering a collegial, respectful and productive professional environment. EARLI in no way will overtly or covertly support any discrimination with respect to race, gender, sexual orientation, religion, creed, age, or physical challenge.